

Ellison Winter Mae Brown

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1812 Thomas Ave
Charlotte, NC
28205



WORK EXPERIENCE

Suárez Bakery

Front of House Team Member - Charlotte, NC
01/2022–08/2022, 03/2023–Present

- Memorize menu options and offer discerning recommendations, remain steps ahead of patrons' needs and desires, and accurately gauge the level of interest in conversations and small talk
- Look for ways to serve without direction and regularly pitch in by cleaning up and organizing the front area, replenishing products, and bussing during downtimes
- Greet and chat with customers to promote a positive images for the business

Eastway Regional Recreation Center

Lifeguard - Charlotte, NC
10/2022–01/2023

- Obtained lifeguard certification - 27 hours of training
- Interacted with guests in a polite and knowledgeable manner, including dealing with uncomfortable situations with dissatisfied guests
- Spent up to two hours at a time watching and observing guests of all ages in the pool to ensure their safety
- Participated in required monthly trainings and meetings to ensure my understanding of procedures and my ability to follow through in an emergency situation

Pet Sitting - Self-Employed Service

Pet Sitter - Charlotte, NC
08/2018–Present

- Cared for animals per owners' expectations for both short- and long-term periods
- Maintained animal supply of food and water with regular morning and evening visits
- Walked dogs for several blocks or less depending on the dog's energy level
- Picked up and disposed of animal waste

SKILLS

Productive, Reliable, Fast Learner, Critical Thinker,
Attention to Detail, Artistic, Creative, Drawing, Painting,
Adobe InDesign, Adobe Illustrator, Adobe Photoshop

EDUCATION

Associate of Arts

Central Piedmont Community College - Charlotte, NC
08/2021–05/2023

- Expected Graduation Date: May 2024
- 4.000 Unweighted GPA
- Dean's List Fall 2021

Associate of Science: Biology Sciences Pathway

Central Piedmont Community College - Charlotte, NC
08/2021–Present

- Expected Graduation Date: May 2024
- 4.000 Unweighted GPA

Advertising and Graphic Design: Intro to Graphic Design Certificate

Central Piedmont Community College - Charlotte, NC
08/2023–Present

- Expected Graduation Date: May 2024
- 4.000 Unweighted GPA

High School Diploma

Harper Middle College High School - Charlotte, NC
08/2021–05/2023

- Expected Graduation Date: May 2024
- 4.7361 Weighted GPA
- Rank 1 out of 34

VOLUNTEER WORK

Stream Cleanup

Storm Water Services
Volunteer
Charlotte-Mecklenburg
Storm Water Services
Charlotte, NC 2017–2022

Library Renovation

Helper
Fields Store Elementary
Navasota, TX 07/2023

Short-Term Volunteer Gigs

- Classroom Central
- Trees Charlotte
- Huntersville Oaks (Nursing Home)
- Plaza Midwood Library